

Dr. Will Pearson's Music Studio

STUDIO AGREEMENT

This agreement describes the schedule, tuition, and policies for private study with Dr. Will Pearson. Its purpose is to make expectations clear while allowing lessons to remain responsive to each student's needs and goals.

1. Areas and formats of study

The studio offers private instruction in organ, composition, music theory, and musicianship. Students may focus on one area or work across several.

- Organ lessons are primarily in person in Norfolk, Virginia.
- Composition, theory, and musicianship may be studied in person or online.
- Weekly lessons are available in 30- and 60-minute formats. A 60-minute lesson may be divided between organ and composition.
- Theory and musicianship sessions may be booked individually in 30- or 60-minute formats as needed.

2. Studio calendar

The regular studio year runs from September through May and includes 30 weekly lessons. The calendar allows for approximately four teacher breaks or travel weeks during the school year. Optional summer lessons are arranged individually. Students beginning after September receive a prorated schedule and tuition plan.

3. Tuition

FORMAT	SUBJECT	TUITION
Weekly • 30 minutes	Organ or composition	\$150/month (\$45 per lesson)
Weekly • 60 minutes	Organ, composition, or a 30/30 split	\$267/month (\$80 per lesson)
Individual • 30 minutes	Theory & musicianship	\$35/session
Individual • 60 minutes	Theory & musicianship	\$70/session

Weekly tuition covers 30 lessons and is divided into nine equal monthly payments. Because \$267 is a rounded monthly amount, the final payment may be adjusted slightly so the year totals 30 lessons at \$80 each.

4. Payment

- Monthly tuition is due at the first lesson of each month.
- Payment may be made by check, Zelle, Venmo, or PayPal.
- Individual theory and musicianship sessions are paid at the session.
- A reminder will be sent when payment is seven days overdue. Lessons may pause when an account is more than 14 days overdue unless another arrangement has been made.

5. Cancellations, makeups, and credits

Weekly students

- Please give at least 24 hours' notice when canceling a lesson.
- With sufficient notice, up to two makeup lessons are available per semester.
- If a makeup cannot reasonably be scheduled, a credit will be issued.
- Cancellations beyond the two-makeup allowance, or cancellations without 24 hours' notice, are normally forfeited.
- Emergencies and sudden illness are handled case by case.
- When practical, an online lesson may substitute for an in-person lesson.
- Lessons canceled by the teacher are always rescheduled or credited.

Individual theory and musicianship sessions

The same 24-hour cancellation policy applies. With sufficient notice, a session may be rescheduled. Otherwise, the session is charged except in an emergency.

6. Withdrawal and discontinued enrollment

- Weekly students may withdraw with 15 days' written notice.
- The final account will be reconciled using the number of lessons received at the applicable per-lesson rate, together with any credits owed.
- The studio may discontinue enrollment for persistent nonpayment, repeated missed lessons, unsafe or disruptive behavior, or failure to follow studio or facility policies. When practical, concerns will be discussed before enrollment is ended.

7. Materials and practice

- Students are responsible for assigned music, books, software, and other necessary materials, such as organ shoes.
- Organ practice access is arranged individually and depends on church or university availability.
- Students must follow all facility rules and treat instruments, equipment, and spaces with care.
- Practice expectations are individualized according to the student's age, schedule, level, and goals.

8. Online lessons

Students taking online lessons are responsible for a reliable internet connection and suitable technology, instrument access, and software for the work being undertaken.

9. Students under 18

- A parent or guardian must complete this agreement and remain included in scheduling, payment, email, and text communication.
- Parents and guardians are welcome to observe lessons.
- Lessons held at church facilities will follow the church's safeguarding and facility policies.

10. Agreement

By signing below, the student—or the student's parent or guardian—acknowledges that they have read and agree to the policies above.

Student name: _____

Parent or guardian, if applicable: _____

Signature: _____

Date: _____